



Coffinswell Parish Council

Serving the Communities of
Coffinswell & Dacombe

The Cirl Bunting is the UK's rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

MINUTES OF THE ANNUAL COFFINSWELL PARISH COUNCIL MEETING TUESDAY 17th MAY 2022 7PM AT ST BARTHOLOMEW'S CHURCH

Present: Cllr A Parkes (Chair), Cllr A Brent, Cllr S Avery, Cllr V Flower, Cllr N Orchard
In attendance: Cllr A Dewhirst, Cllr M Haines (arrived 7:50pm), Mrs J Thompson - Clerk
Eight members of the public

- 1. Election of Chair and signing of the Declaration of Acceptance of Office.**
Cllr S Avery proposed and Cllr A Brent seconded that Cllr A Parkes be re-elected as Chair, this was agreed by all and the Chair signed the Declaration of Acceptance of Office.
- 2. Election of Vice Chair and signing of the Declaration of Acceptance of Office.**
Cllr A Brent proposed and Cllr S Avery seconded that Cllr N Orchard be elected to the role of Vice Chair, this was agreed by all and the Vice Chair signed the Declaration of Acceptance of Office.
- 3. The Chairman to open the meeting and receive apologies.**
The Chairman opened the meeting at 7 pm.
Apologies were received from N Inwood and J Austin.
- 4. To declare any interests arising at this meeting:**
At item 12.1 Cllr A Dewhirst declared an interest as a shareholder in Teign Energy Communities.
- 5. Reports:**
 - 5.1** County Councillor's Report – report available to view on website.
 - 5.2** District Councillor's Report – (after item 14.1) Cllr M Haines gave a brief update on the problems being experienced by the planning department.
 - 5.3** Police Advocate and Neighbourhood Watch reports and updates regularly circulated.
Cllr A Dewhirst announced that the front desk at Newton Abbot Police Station was re-opening.
S Orchard presented the annual neighbourhood watch update – report available to view on the website.
At this point a member of the public reported that they had been attacked whilst confronting trespassers on their property and asked if the PC would consider extra security in the parish. Cllr A Dewhirst agreed to discuss the incident with PC Hammond and report back to the next meeting.
- 6. Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting:**
It was agreed by all to approve the minutes of the meetings of Tuesday 15th March 2022 and Tuesday 19th April 2022.

7. Finance

7.1 It was agreed by all to approve the payment schedule.

7.2 It was agreed by all to approve the bank reconciliations for March and April 2022.

7.3 The final quarterly budget for the year ending 31st March 2022 was noted.

8. Audit 2021-22

8.1 The Summary of Receipts and Payments for the year ending 31st March 2022 was noted.

8.2 The Explanation of Variances for the year ending 31st March 2022 was noted.

8.3 The Fixed Asset List for the year ending 31st March 2022 was agreed by all and signed by the Chair and Clerk.

8.4 It was agreed to move the July meeting to 21st June 2022 to enable the signing of the audit documents.

9. Funding & Grants

9.1 The Chair gave a brief update on grants received and thanked all those involved in the process.

10. Footpaths and Highways:

10.1 The PC apologised for the confusion and inconvenience to residents during the recent road closures. Notices had been placed on noticeboards and on the website in advance of the works, but due to lack of space had then been taken down from the noticeboards. The dates stated on the notices were different from the dates that Highways started the work and some access problems were reported.

10.2 To receive an update on any other highways issues:

Cllr A Parkes to inspect all drains and gullies for the annual update and send to Cllr A Dewhirst and Highways.

11. To note any correspondence received:

To include any other items that do not relate to planning or enforcement, plus any other standing orders that have been omitted on this agenda, that should be otherwise included.

None

12. Parish Matters:

12.1 Cllr N Orchard read a report from the Court Barton Solar Farm project working group – available to view on the website.

12.2 It was agreed by all to approve the reviewed Risk Management Policy and Schedule.

12.3 It was agreed by all to adopt the Internal Control Policy.

12.4 To note that all remaining council documents and policies will be reviewed by the clerk.

13. Planning and enforcement public question time:

A period of five minutes will be allowed for members of the public to ask questions or make comment regarding planning applications and/or enforcement issues that affect Coffinswell Parish Council.

None

14. Planning:

14.1 The following planning application was discussed:

22/00760/FUL – Court Barton Farm, Coffinswell

Agricultural building for the storage of machinery

Cllr were unable to view this application on the TDC Planning Portal – Cllr M Haines requested that the Clerk contact TDC to make them aware.

14.2 To note the following planning decision:

22/00417/CAN – Brook Cottage, Coffinswell

Reduce height of two Lawson cypress and the felling of one Lawson cypress.

Teignbridge District Council does not object to this proposal.

15. Enforcement Issues:

No update or reports.

16. General public question time:

Ten minutes will be allowed for members of the public to ask questions or make comment on the work of Coffinswell Parish Council or on matters arising that affect the Council.

Clerk to make consultants aware of cars coming off the St Marychurch Road and ending up in the field where the proposed solar farm will be sited.

An update on the fly tipping prosecution along St Marychurch Road was given and Cllr A Dewhirst explained the fixed penalty procedure.

R Wills confirmed that he was still happy to have the gritting machine stored on his land.

Cllr A Brent to contact Trading Standards over animal welfare concerns at a field in Downaway Lane.

Members of the public thanked the parish council for all that they do.

17. The date of the next meeting:

Tuesday 21st June 2022

The meeting ended at 8:25pm

Signed:
Chairman of Coffinswell Parish Council

Dated: